


Date: June 14, 2016

To: Mayor Marco A. Salvino, Sr.
Vice Mayor Albert C. Jones
Commissioner Chickie Brandimarte
Commissioner Paul Fetscher, Sr.
Commissioner Bobbie H. Grace

From: Robert Baldwin, City Manager 

Re: General Budget Discussion - Fiscal Year 2016/2017

Preparing the budget is a major responsibility and time-consuming undertaking. We are currently working on the proposed budget for FY2016-2017. To assist us with our analysis, I would appreciate the Commission giving me some very general guidance.

REVENUES

In the past, the City Commission has been reluctant to raise property taxes. You have preferred we make adjustments to user-based fees when possible. To continue our current services, establishment of new user fees and incremental increases in user fees will ensure less reliance on property taxes. Likewise, annual incremental increases in user-fees avoid large, unpalatable increases in any one year.

In what revenue categories is the Commission willing to consider increases?

1. Ad Valorem Millage

Ad Valorem millage is the primary source of revenue for the City. Our millage was 5.99 mills in the current year. The millage cap is currently 10 mills. This year our property valuation increased about 9% which will generate an approximate \$1.3 million in revenue.

Is the City Commission willing to entertain an increase in the ad valorem millage?

2. Fire Assessment

The Commission agreed to increase fire assessment rates annually to pay for escalating pension obligations. We anticipate an increase would be limited to an amount to cover those costs, but no more than ten dollars or so until a new fire assessment study is done.

3. Parking

- Parking Fees (currently \$2/hour)
- Residential Parking Passes (Seniors: \$25 per year, Year-round Resident: \$45, Seasonal Residents: \$75)
- Parking Fines (currently \$40)

4. Recreation Program

- Facility Rentals
- Swimming Pool Fees
- Field Rental Fees
- Summer Program Fees
- Gym Membership Fees

5. Public Services

- Water (no increase is recommended.)
- Solid Waste Collection (increasing per new contract. Estimate \$2.50 per year).
- Solid Waste Franchise Fee (Commercial: 15%; Residential: None)
- Storm Water Fee (Residential \$40/year. No increase is recommended).
- Cemetery Fees

EXPENDITURES

In which departments does the Commission contemplate significant changes, cuts or increases?

1. Increase Hurricane Reserve (at least \$5 million from \$1.5 million)

2. City Attorney Department

- Jai Alai Litigation

3. Finance Department

- Possible improvements to phone system/phone answering capabilities.

4. Public Services/Utilities/Engineering

- Additional Holiday Decorations (\$100,000)
- Additional Bus Shelters (\$100,000)
- Street Resurfacing (\$250,000)

5. Fire Rescue (5.98% increase, \$567,000 – Station 1 estimate plus \$665,000)

The Commission funded from the General Fund part of the third paramedic (five total) previously funded from a Federal SAFER grant for the balance of this fiscal year. The Commission indicated you would like to maintain funds for Station 1, if possible, for next fiscal year. Additionally, the Administration was requested to conduct discussions with other Fire Service providers to ascertain other options.

6. Parks and Recreation/Marina

- Olsen Middle School Field (\$180,000) possibly shared expense with School Board.
- Ballfield Rehabilitation (\$183,000 includes grading, drainage, irrigation and realignment)
- Shade Shelters for Frost Tennis Courts and Mulliken Park (\$25,000)

7. Police (BSO Contract increase 3.72%, \$428,000)

The Commission added two deputy positions and indicated a desire to fund additional deputies, if possible. We are looking at Federal grant opportunities.

- Moving Police Station to City Hall (\$650,000)
- Police Body Cameras (\$85,000)
- Replace Police and Fire Body Cameras (on hold until FY2017/2018)

8. Capital Improvement Program

- Oasis Project (\$200,000)

9. Fund Balance/Reserve

Maintain amount set by Commission Policy (25% General Fund Operating Budget)

10. Pension Obligations

- Fire Pension (\$6.1 million, increase of \$1.2 million)
- Police Pension (\$500,000)
- General Employees (\$1.5 million)

Because time is of the essence and staff is minimal, I do not want to spend unnecessary time evaluating revenue and expense options that the Commission is not willing to entertain. I would appreciate as much feedback from the Commission as possible prior to the submittal of the City Manager's Proposed 2016/2017 Annual Operating Budget, and we will have a more detailed budget

overview at your next City Commission meeting. Your counsel is very important to this process. Major, last-minute policy modifications increase the complexity of the budgetary process for both staff and the Commission.

Commission direction is requested.

Exhibit "A"

Dania Memorial Park and Westlawn Cemetery

		<u>Weekday</u>		<u>Saturday</u>	
		Resident	Non-Res.	Resident	Non-Res.
Burial Casket	Plot Purchase	\$ 600.00	\$ 1,500.00	\$ 600.00	\$ 1,500.00
	Perpetual Care	450.00	1,500.00	450.00	1,500.00
	Interment	<u>450.00</u>	<u>625.00</u>	<u>630.00</u>	<u>990.00</u>
	TOTAL:	1,500.00	3,625.00	1,680.00	3,990.00
Urn	Plot Purchase	600.00	1,500.00	600.00	1,500.00
	Perpetual Care	450.00	1,500.00	450.00	1,500.00
	Interment	<u>225.00</u>	<u>225.00</u>	<u>350.00</u>	<u>435.00</u>
	TOTAL:	1,275.00	3,225.00	1,400.00	3,435.00
Babyland	Plot Purchase/Interment	400.00	600.00	450.00	700.00
Cemetery Marker Install		200.00			
Masoleum	Entombment				
	Niche (lower)	\$ 150.00	\$ 200.00	\$ 210.00	\$ 280.00
	Niche (mid)	175.00	225.00	245.00	315.00
	Niche (upper)	200.00	250.00	280.00	350.00
	Slot (lower)	300.00	350.00	420.00	490.00
	Slot (mid)	350.00	400.00	490.00	560.00
	Slot (upper)	400.00	450.00	960.00	630.00
	<u>Purchase Price</u>	<u>Residents</u>	<u>Non-Residents</u>		
#6 - top	Niche purchase	\$ 1,000.00	\$ 1,400.00		
#5	Niche purchase	1,100.00	1,540.00		
#4	Niche purchase	1,300.00	1,820.00		
#3	Niche purchase	1,500.00	2,100.00		
#2	Niche purchase	1,400.00	1,960.00		
#1 - ground	<u>Niche purchase</u>	1,200.00	1,680.00		
#6 - top	Slot - purchase	2,750.00	3,850.00		
#5	Slot - purchase	3,000.00	4,200.00		
#4	Slot - purchase	3,500.00	4,900.00		
#3	Slot - purchase	4,000.00	5,600.00		
#2	Slot - purchase	3,750.00	5,250.00		
#1 - ground	Slot - purchase	3,250.00	4,550.00		
	Perpetual Care				
	Niche	300.00	700.00		
	Slot	400.00	1,000.00		

Recreation Fees

Current

Field Rentals w/Lights M-F Res	17.00
Field Rentals w/o Lights M-F Res	15.00
Field Rental w/Lights M-F N/Res	34.00
Field Rental w/o Lights M-F N/Res	24.00
Aq Pass 6 Mo Indv Res	40.00
Aq Pass 6 Mo Fam Res	70.00
Aq Pass Yrly Indv Res	75.00
Aq Pass Yrly Fam Res	105.00
Aq Pass 6 Mo Indv N/Res	50.00
Aq Pass 6 Mo Fam N/Res	80.00
Aq Pass Yrly Indv N/Res	85.00
Aq Pass Yrly Fam N/Res	115.00
Aq Pass - Addt'l Family Member	10.00
Deferred Rev - Aq Pass	Varies by month
Pool Daily small Res PJM	2.00
Pool Daily small N/Res PJM	3.00
Pool Daily Competition Res Child	1.00
Pool Daily Competition Res Adult	2.00
Pool Daily Competition N/Res Child	3.00
Pool Daily Competition N/Res Adult	4.00
Pool Rental small Res	50.00
Pool Rental small N/Res	100.00
Pool Rental Comp Team Fees Cty	5.00
Pool Rental Comp Team Fees N/Cty	7.00
Pool Rental half pool 4 hrs (min)	
Pool Rental half pool 6 hrs	
Pool Rental Special Event 4 hrs (min)	250.00
Pool Rental Special Event full day	
Gym Daily Res	5.00
Gym Daily N/Res	10.00
Gym Daily Senior Res	4.00
Gym 6 Mo Indv Res	70.00
Gym 6 Mo Senior Res	40.00
Gym 6 Mo Family Res	140.00
Gym 6 Mo Indv N/Res	140.00
Gym 6 Mo Family N/Res	280.00
Gym Yr Indv Res	125.00
Gym Yr Senior Res	75.00
Gym Yr Family Res	250.00
Gym Yr Indv N/Res	250.00
Gym Yr Family N/Res	450.00
Deferred Rev - Recreation	varies by month